

Bell Buckle Board of Mayor and Aldermen
Meeting Minutes
April 14, 2015

Bell Buckle Board of Mayor and Aldermen met in regular session on Tuesday, April 14, 2015 at 6 PM. Members present were Mayor Webb, and Aldermen Winnett, Reagor, Chilton, and Hunt.

Mayor Webb called the meeting to order and Town Recorder Janet Robinson read the minutes from March 10, 2015. There was one correction-page 3, paragraph 5, both mowing bids should read "per mowing" instead of per month. Alderman Reagor, seconded by Alderman Winnett, made a motion to approve the minutes with noted changes. Motion carried. Alderman Reagor, seconded by Alderman Chilton, made a motion to accept the financial reports. All aye.

WWTP Operator Randy Johnson gave the Water & Wastewater Reports. All water samples were negative for coliform. Water loss was 19%. Rainfall for the month was 5.73 inches & they processed 3.5 million gallons of effluent to Bell Buckle Creek. The plant work is complete and they are waiting on dry weather to finish cleaning up.

Alderman Hunt reported for the Water/Sewer Board. There were several housecleaning items on the Water Sewer Rules & Regulations that needed to be cleaned up. She presented the changes: 18-110-remove "Outside the town limits"; 18-112-replace wording into more layman terms for better understanding (pending legal approval); 18-120-add to #2 "Evidence of repair must be provided to receive adjustment"; 18-115-add statement "Customers who need to make a payment on a date later than the date noted on his bill must complete a Promise to Pay form at the BBTH & comply with the terms of that document; & 18-106-update our specifications to the AWWA specs current for April 2015. These Rules & Regulations are amending Ordinance 14-001. There will be a Public Hearing prior to the 2nd Reading in the May meeting. Alderman Hunt, seconded by Alderman Reagor, made a motion to approve. Motion carried.

Alderman Hunt reported that the CDBG project does have to be finished by April 30 and clean-up is all that is lacked. One of the recommendations made by the State on the grease inspection was to televise the lines. One of the bids we received was for \$14,000 and the other one was for \$600. We have moved on the bid for \$600 & will be doing that televising.

Webb School is doing their building projects now and we had a rough start with inspections on how the water & sewer lines would be done. We have agreed in theory-though not signed-that we will not own the water line; that will be a private water line owned by the school. They will be putting sidewalks & doing landscape over that. The sewer lines, however, we will take ownership after the first year & will be doing a survey of that line for an easement. If they should overflow, it would still go on the town's record.

Mayor Webb asked about the Hinkle Hill project. We have received approval from the state; easements are being done now with a summer time target date.

Fire Chief Ronnie Lokey gave the Fire Department Report. There were a total of 14 calls for the month. Eight were fire related which included 2 structure, 3 grass, 1 false alarm at Cascade High, 1 motor vehicle accident & 1 car fire. Six were medical calls. The department asked for permission to apply for a grant from the Department of Forestry. This is a 50/50 matching grant with the department's share being \$3,000 & would be paid out of funds on hand. Alderman Reagor, seconded by Alderman Hunt, made a motion to approve. All aye. The Russell Group/Excalibur, is in the process of going door to door in our area soliciting funds for the fire department. They are selling picture packages with the department getting a percentage of the funds collected. This is an annual fundraising event.

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Chief Tommy Wiley gave the Police Department Report. He had issued 23 citations and 37 warnings with 8 county assists and 1 accident report. The work on the 2015 GHSO grant has been completed & we feel good that it will be approved again for \$5000. This is for high visibility. Alderman Hunt stated she felt for communication purposes, that the police's office be moved back to the Town Hall. There had been concern that the office doesn't know his schedule and regarding accountability issues. Mayor Webb asked that the Board have time to process this decision and it be on the May agenda for more discussion.

The Mayor reported that Michael Wiley has been working about 21 hours a week at \$10 hour. The Mayor asked the board consider allowing him to continue to work part time until closer to the budget time and this could be reviewed more. Alderman Reagor, seconded by Alderman Hunt, made a motion to approve. Motion carried.

Mayor Webb reported for the Planning Commission. The potential buyers of the property at 3 & 5 Webb Road presented a business plan. They wanted to use the upstairs apartment as a residence and the downstairs as a retail business. After much discussion, it was decided that it could qualify under our C1 zoning as a bed & breakfast. The commission approved it as a special exception and it will go before the Board of Zoning Appeals after the planner reviews it. They understand the off-street parking restriction that is involved in that decision. A site permit was approved for Paul Whitaker for a patio covering. The Resolution to amend the Zoning Ordinance regarding C1 & C2 businesses was deferred.

Alderman Hunt gave the Chamber of Commerce Report. June 20 is the RC Moon Pie Festival. The Chamber president has asked for representatives from the chamber and the town to meet at least 30 days ahead of the festival to make sure everything is coordinated for the event.

Park & Recreation Report was given by Alderman Hunt. July 4th Celebration will be held on Saturday July 4th from 5-9 PM with the bands Thunderhill & Speakeasy playing. The Declaration of Independence will be read with fireworks following. July 5th is the rain date.

Mayor Webb gave the Historical Commission Report. Mr. Dan Brown spoke and information was gathered for the next meeting.

Sally Kilgore gave the Arts Council Report. The 2nd Annual Artisans on the Square will be held on May 16th. The council requested the use of the parking lot all day for the artists to set up. They will see that alternate parking is provided. Alderman Hunt, seconded by Alderman Winnett, made a motion to approve. All aye.

John Anderson reported for the Safety Council which had been formed as an informal group to make suggestions to the board about safety and security. He emphasized the need to enforce the speed limits- not to become a speed trap, but because we have a lot of pedestrian traffic, small children, & Webb School, the limits need to be enforced in a reasonable, consistent, fair way. The council adds their support of Officer Michael Wiley being hired if it is financially possible. This will maximize visibility. They request that two new emails be established and made available to the public and that Chief Wiley's cell number be added to the website. Mr. Anderson will work with Town Recorder Robinson to set these up. The council will start meeting once a month now.

There were no Mayoral Updates.

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Old Business: Alderman Reagor reported that we had received an updated lease from both of the broadband companies. They are for a 24 month period & the attorney is reviewing them now. The companies have specified their frequencies and we will be receiving some monthly income from this. He made a motion, seconded by Alderman Hunt, to approve the leases subject to the attorney's review. Motion carried.

Alderman Hunt recommended that the town allow people to set up a Farmer's Market from Memorial Day to the 2nd weekend of October with an annual fee of \$30 and it be limited to produce & food items. Motion seconded by Alderman Reagor. There will be a public hearing & 2nd Reading next month. All aye.

The Hazard Mitigation Plan was discussed and has been reviewed by Chief Lokey & Chief Wiley for any needed updates. Chief Lokey stated that this is just a continuing updated document which stresses preparation. He said there were items that the board may want to review about acquiring grant money to accomplish. The board will review this.

Alderman Hunt reviewed the Office Efficiency Review. Supervisor Lewis will be reviewing most of the recommendations and we will need at least three filing cabinets to help make the office more efficient and user friendly for cross training. The Personnel Policy will be reviewed and implemented and the office SOP Manual will be worked on.

No New Business.

There being no further business, Mayor Webb, seconded by Alderman Chilton made a motion to adjourn.

Dennis H. Webb, Mayor _____

Janet Robinson, Town Recorder _____